

PERMANENT CHANGE OF STATION (PCS) PACKAGE TRANSFER ACTIONS												
1. SSN		2. NAME (Last, First, Middle Initial)			3. GRADE		4. TRANSFER DATE (YYMMDD)		5. GAINING ADSN		6. CONTROL NUMBER	
7. MEMBER PAY DATA					11. ARE COPIES OF THE FOLLOWING ENCLOSED? (X)					YES	NO	N/A
a. LAST REGULAR PAY DATE (YYMMDD)			b. AMOUNT \$		a. RECORD OF TRAVEL PAYMENTS							
					b. INDEBTEDNESS DOCUMENTATION							
8. MEMBER RECEIVED BEFORE DEPARTURE					c. RETIREMENT/SEPARATION ORDER							
	a. AMOUNT	b. DATE (YYMMDD)	c. DOV NO.		d. BAQ DETERMINATION/REDETERMINATION							
(1) Advanced Travel					e. OTHER (List)							
(2) Advanced Pay					f. OTHER (List)							
(3) Partial Pay					g. OTHER (List)							
9. PAYMENTS RECEIVED ENROUTE					12. THESE TRANSACTIONS, REJECTS, OR SUSPENSE ITEMS WILL BE PROCESSED OR CLEARED BY THE ADSN.							
a. AMOUNT	b. DATE (YYMMDD)	c. PAYING AD	d. DOV NO.		a. FORMAT ID	b. ACTION ID	c. TRANSMITTAL NO.	d. TRANSACTION NO.	e. EFFECTIVE DATE (YYMMDD)			
10. TEMPORARY DUTY (TDY)					16. CERTIFICATION							
a. TDY ENROUTE ADSN	b. TDY DATE STARTED (YYMMDD)	c. TDY DATE STOPPED (YYMMDD)			I certify receipt of the above referenced items. I understand that any attempts to alter this or other enclosed documents may result in disciplinary action against me.							
13. LOSING ADSN	14. PREPARED BY (Print/Type)			15. AUDITED BY	a. MEMBER'S SIGNATURE					b. DATE SIGNED		